



International  
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Международная  
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منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Ref.: T 11/5.13.2 — AP050/15 (AGA)

24 March 2015

- Subject:** 1) Seminar on Aerodromes related aspects of the Seamless ATM Plan Implementation (*Langkawi, Malaysia, 1 June 2015*)
- 2) Third Meeting of the Aerodromes Operations and Planning Working Group (AOP/WG/3) (*Langkawi, Malaysia, 2 to 4 June 2015*)

**Action required:** Reply at your earliest convenience, preferably not later than:

- 1) **22 May 2015** submission of Nomination Form;
- 2) **15 May 2015** for submission of papers for AOPWG Meeting

Sir/Madam,

I have the honour to invite your Administration to arrange for attendance by your designated experts at the Third Meeting of the Aerodromes Operations and Planning Working Group (AOP/WG/3), to be held at Langkawi, Malaysia, from 2 to 4 June 2015 graciously hosted by DCA Malaysia. The venue, recommended hotels and other information of interest will be made available later and posted on APAC website. The designated experts may be accompanied by adviser(s), as appropriate. The AOP Working Group will focus on aerodrome planning, design, operations, maintenance and services.

APANPIRG/25 invited ICAO APAC Office to convene a seminar/workshop on the aerodromes related aspects of the Seamless ATM Plan Implementation. The Seminar will be held on 1 June 2015 back to back with the AOPWG/3 Meeting.

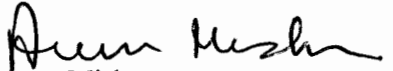
Enclosed herewith are AOP/WG/3 Provisional Agenda (**Attachment A**) and Registration Form (**Attachment B**). Any comment concerning the proposed agenda should be forwarded as soon as possible.

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In order to make the meeting more productive and effective, it is strongly urged that States/International Organizations submit papers to the meeting **no later than two weeks prior to the meeting date**, via email to [apac@icao.int](mailto:apac@icao.int). Meeting materials will be available on ICAO APAC website [www.icao.int/apac](http://www.icao.int/apac). Participants requiring paper copies of the Working/Information Papers are expected to download from the website.

To progress meeting arrangements, please confirm prior to **22 May 2015** that your Administration plans to send a representative to attend the seminar and meeting. Kindly provide names, positions and addresses of all attendees using the attached Registration Form.

Accept, Sir/Madam, the assurances of my highest consideration.

  
Arun Mishra  
Regional Director

**Attachments:**

- A — Provisional Agenda AOP/WG/3
- B — Registration Form